**Manheim Central Field Hockey Booster Club **

**REQUEST FOR REIMBURSEMENT**

 **(updated for 2016)**

PLAYER’S NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ORGANIZATION TO WHICH PAYMENT WAS MADE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(A**ttach copy of cancelled check or receipt verifying payment)**

Payment amount: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Payee (parent or guardian) and address for reimbursement:

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please send all requests to: Stephanie Hartzler

15 Fence Row Lane

Manheim, PA 17545

 kentsteph@dejazzd.com

Reimbursement from individual accounts will be paid for events (indoor sessions, tournaments, summer camps, etc) that advance the player’s hockey skills for the purpose of the team. Payment will be issued as promptly as possible upon receipt and verification.

**Do not write below this line**

MCFHBC Treasurer: Verified Request \_\_\_\_\_\_ Check # \_\_\_\_\_\_\_\_ Date Paid \_\_\_\_\_\_\_\_\_\_\_\_